

Department of Consumer and Regulatory Affairs
Business and Professional Licensing Administration
Corporations Division
941 North Capitol Street, N.E.
Washington, DC 20002



SAMPLE FORMAT FOR THE ARTICLES
OF ORGANIZATION OF A LIMITED LIABILITY COMPANY

(NOTE: THIS IS ONLY A SPECIMEN. YOU MUST DRAFT YOUR OWN DOCUMENT. DO NOT SIMPLY FILL IN THIS SPECIMEN. ARTICLES OF ORGANIZATION MUST CONTAIN AT LEAST THE INFORMATION SPECIFICALLY DESIGNATED BELOW AS A MINIMUM REQUIREMENT. ADDITIONAL PROVISIONS MAY BE INCLUDED REGARDING THE AFFAIRS OF THE COMPANY AND THE CONDUCT OF ITS BUSINESS TO THE EXTENT CONSISTENT WITH THE LAWS OF THE DISTRICT.)

ARTICLES OF ORGANIZATION

Pursuant to Title 29, Chapter 10 of the District of Columbia Code (the D.C. Limited Liability Company Act of 1994), the organize(s) named below adopt the following Articles of Organization:

- FIRST: The name of this limited liability company shall be [insert the name of the company]
- SECOND: The effective date of these articles shall be [insert this date, which may be on or after the date of delivery of the articles for filing].
- THIRD: The period of duration of this limited liability company shall be (maybe perpetual or a specific date.
- FOURTH: The purpose(s) for which this limited liability company has been organized is (are) [describe each purpose].
- FIFTH: The address of this limited liability company's registered office in the District of Columbia is [insert the address, including street and number, if any, and zip code].

- SIXTH: The name of the limited liability company's registered agent in the District is [insert the name of the agent]. This agent's consent to act as registered agent for the company is evidenced in the attached executed "Written Consent To Act As Registered Agent." [Attach the completed and executed original of this form, blank copies of which are available at the office of the Superintendent of Corporations of the District of Columbia.] (NOTE: THESE ARE AMONG THE MINIMUM REQUIREMENTS.)
- SEVENTH: This limited liability company's principal place of business is [insert the address, including street and number, if any, and zip code.]
- EIGHTH: All organizers, members and managers of this limited liability company shall be licensed to render a professional service for which the company is organized. (NOTE: IN GENERAL, THIS ARTICLE WILL APPLY ONLY TO A PROFESSIONAL LIMITED LIABILITY COMPANY.)
- NINTH: This limited liability company formerly was the general partnership/limited liability partnership known as [insert the name of the former general partnership], which was converted into a limited liability company. (THIS IS A MINIMUM REQUIREMENT APPLICABLE ONLY WHERE A GENERAL OR LIMITED PARTNERSHIP IS CONVERTED TO A LIMITED LIABILITY COMPANY UNDER DISTRICT LAW.)
- TENTH: The number of organizes of this company is [insert the number].
The name (s) and address (es) of the organizer(s) is (are):

Name(s)

Address(es)

[State the full
name of each organizer]

[State for each organizer
the address, including
Street and number, if
any, and zip code]

DATE: ____20____ [identify the limited liability company]

BY: [use a separate signature line for each
Organizer, if any organizer is an entity,
rather than a natural person, the
signature line should name both the
entity and the natural person authorized
to execute on behalf of the entity]

DELIVER TO:

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941 North Capitol Street, NE
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FEES DUE \$150.00

202-442-4432